DD CPP PROCESS

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DD CPP Decision Process

How do we decide what to buy?

- High-level guidance from Boards:
- Under cognizance of Division Board for Facilities & Equipment resources
  - FLERB
- Establish targets for total CPP and sites, in conjunction with Business Board
  - Ensure depreciation affordability in outyears

DD CPP Decision Process – Site Level

- Site FLERBs perform bottom-up review of candidate projects
- Review Committees composed of senior technical experts and subject experts; i.e., mixture of:
  - Technical Department Heads/Deputies
  - Technical Division Heads
  - Technical Branch Heads
  - Operational experts from Public Works, etc.

DD CPP Decision Process – Site Level

- Usually 2 – 3 days of meetings for Biennial Year submission
- Prioritization
  - Start with Matrix rankings
  - Adjust if necessary

End Product: Prioritized Site List of Projects

DD CPP Decision Process – Division Level

- Division meeting to review site projects and priorities
  - FLERB Chairs
  - CPP Managers
  - Site Public Works Officers
- Ensure meet Division strategy
- Adjustments made as necessary
- Integrate priorities across Division
- Reviewed by Division Executive Board
  - COs/EDs and Business Manager

End Product: Prioritized Division List of Projects

DD CPP Decision Process

- Process Improvement next year – more specific strategic guidance from Executive Board prior to submission of projects at site level

DD CPP Execution Process

- DD CPP Manager and site CPP Managers
  - Collateral duty assigned by FLERB(s)
- Site CPP Managers establish CONs & JONs for each project
  - based on DIFMS, FMR, DONIBIS criteria

CPP Manager Responsibilities

DD CPP Execution Process, con't

- End-user creates ILSMIS requisition
- Site CPP Manager approves all requisitions in ILSMIS
- Obligations created only after receipt of Unit Cost Letter
- Execute only projects on Unit Cost Letter
  - May have to wait if changes requested during budget cycle not yet approved in President's Budget

More CPP Manager Responsibilities

DD CPP Execution Process, con't

- Site CPP Managers track execution and report DONIBIS and NSWC HQ data to Division CPP Manager
- DD CPP Manager sends report to DFAS and NSWC HQ
  - Tried to have DFAS pull data directly but difficult because of manual transactions to properly account for Minor Construction

And Still More CPP Manager Responsibilities

CPP Execution Process, con't

- Do not permit bankcard purchases by end-user
  - Must have requisition in ILSMIS
    - Better tracking and reporting
  - Supply determines best contract vehicle
    - may use Supply bankcards

CPP Execution Process, con't

- Reprogramming in current year program – Try to accommodate changes within DD authority subcategory totals,e.g.,
  - ADPE
  - Non-ADPE
  - Minor Construction
  - Software
  - Request authority from NSWC/NAVSEA